Internal Hackathon: Teams-as-a-Platform Coach Guidance Sheet

Below are some tips to ensure the teams get the most of their time and experience with you.

**Teams assignments are on Page 3 of this document.**

**Please prioritize Hackathon for both the days. Your team is counting on you!**

## **Internal Hackathon: TaaP Goals –**

**Build CSM confidence in product depth. We need CSM to develop the ability to “code with/for” so they can provide required guidance but** aren't allowed to do it for the customer.

## Things to keep in mind while coaching.

**A team’s solution must:**

* + Integrate into Microsoft Teams
  + Use one or more of these options:
* Power Apps
  + [Power Apps and Microsoft Teams integration - Overview - Power Apps](https://docs.microsoft.com/en-us/powerapps/teams/overview)
* Power Virtual Agent
  + [Overview of Power Virtual Agents in Microsoft Teams - Power Virtual Agents](https://docs.microsoft.com/en-us/power-virtual-agents/teams/fundamentals-what-is-power-virtual-agents-teams#:~:text=Power%20Virtual%20Agents%20is%20available%20as%20an%20app,into%20teams%2C%20all%20within%20the%20Microsoft%20Teams%20interface.)
* Bot Composer
  + [Create a bot using App Studio - Teams | Microsoft Docs](https://docs.microsoft.com/en-us/microsoftteams/platform/bots/how-to/create-a-bot-for-teams)
* Power BI
  + [Collaborate in Microsoft Teams with Power BI - Power BI | Microsoft Docs](https://docs.microsoft.com/en-us/power-bi/collaborate-share/service-collaborate-microsoft-teams)
* Power Automate
  + [Learn to create and manage flows in Microsoft Teams - Power Automate](https://docs.microsoft.com/en-us/power-automate/flows-teams#:~:text=%20Install%20the%20Power%20Automate%20app%20in%20Teams,5%20Power%20Automate%20is%20now%20installed.%20More%20)
* App Template
  + [Microsoft Teams app templates - Teams | Microsoft Docs](https://docs.microsoft.com/en-us/microsoftteams/platform/samples/app-templates#:~:text=App%20templates%20are%20production-ready%20apps%20for%20Microsoft%20Teams,that%20you%20can%20install%20and%20begin%20using%20immediately.)

**Coaches** – We have **dedicated coaches** and **floating coaches**. Dedicated Coaches have a team assigned to them. Floating coaches will be moving across all teams.

* Dedicated Coaches –

Vasu Sharma, John Pan, Erin Spencer, Shelly Avery, Matt Hansen, Guru Bandiatmakur, Daniel Kim

* Floating Coaches –

Anshika Goyal, Dave Upton, Aruna Ranganathan, Jaspreet Dhamija, Jeff Fattic

**Training material** – Collection of courses from MS Learn - <https://aka.ms/LearnTaaP>

## Agenda:

**(Day 0) Hackathon Office Hours (AM and PM)**

**(Day 1) Hackathon Kick off (30 mins)**

**(Day 1) Ideate:** on a Customer’s Business use case

**(Day 1 & 2) Build:** Develop and deploy a solution on Microsoft Teams. The solution must use one or more of these options:

* Power Apps
* Power Virtual Agent
* Bot Composer
* Power Automate
* Power BI
* App templates

**(Day 2) Share (1-2 hours):** The hackathon will conclude with each team presenting their solution. (10 mins per team)

## Office hours (Pre-requisite/Day 0)-

1. Attend Office hours to help Hackers set up their own demo environment.
2. Use these the instructions for the set up. <https://aka.ms/TaapDemoSetup>
3. We will provide you with the list of Hackers in your team.
4. Make sure all the Hackers in your team have completed the setup.

## Kick off call (Day1 and Day 2) [**Click here to join the meeting**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NGE4MDMxY2EtOGQ2Ny00YzkxLTk0NmEtNGU4ZTU5MTE0OGUx%40thread.v2/0?context=%7b%22Tid%22%3a%2272f988bf-86f1-41af-91ab-2d7cd011db47%22%2c%22Oid%22%3a%2211140cf5-196a-4727-8fbc-1f390215b482%22%7d)-

1. Join this meeting for Kick off (Day1) and Share session (Day 2)
2. If Hackers have specific questions you can't answer, ask your other peer coaches for assistance, using the chat in Kick off call.

## Solution Team call (Day1 and Day 2) -

1. Join the call corresponding to your assigned team.
2. Ensure collaboration by asking every Hacker to share their screen throughout the Hackathon.
3. Keep teams on track by providing as much help as needed to move forward. Point them towards any new resources or set of tools.
4. Each Hacker should deploy the solution in their environment.
5. Individuals and teams have varying skill/experience levels. Determine where you can help to add the most value.
6. Ensure your team joins the Share session (Kick off call) starting at 3pm CST on Day 2.
7. Remind everyone to fill out feedback form. <https://aka.ms/TaapFeedback>

#### **Hackathon Warm-up Lessons on Day 1 (not more than 2 hours) –**

* After the Kickoff call, help Hackers get started with these warmup lessons.
* Ask your solution team to pair up and build one of the below lessons.
* Hackers are not required to finish the lesson in 2 hours. The idea is for them to go through the creation process rather than focus on the app.

Quickly familiarize yourself and Hackers with building for Teams by creating a simple app and adding some commonly used capabilities.

**Build your first Microsoft Teams app**

* [Overview and prerequisites](https://docs.microsoft.com/en-us/microsoftteams/platform/build-your-first-app/build-first-app-overview) (Required)
* [Build a "Hello, World!" app](https://docs.microsoft.com/en-us/microsoftteams/platform/build-your-first-app/build-and-run)
* [Build a personal tab](https://docs.microsoft.com/en-us/microsoftteams/platform/build-your-first-app/build-personal-tab)
* [Build a channel and group tab](https://docs.microsoft.com/en-us/microsoftteams/platform/build-your-first-app/build-channel-tab)
* [Build a bot](https://docs.microsoft.com/en-us/microsoftteams/platform/build-your-first-app/build-bot)
* [Build a messaging extension](https://docs.microsoft.com/en-us/microsoftteams/platform/build-your-first-app/build-messaging-extension)

# Team Assignments

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Teams** | **Coaches** | **Hackers** | **Joined? (Y/N)** | **Teams meeting link** |
| Team 1 | Vasu Sharma | Matt Sims | Y | [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NWQ4NTRiOGQtNGE5MS00YTYzLTllYzQtNWUwMWI2MjBkZDFj%40thread.v2/0?context=%7b%22Tid%22%3a%2272f988bf-86f1-41af-91ab-2d7cd011db47%22%2c%22Oid%22%3a%2211140cf5-196a-4727-8fbc-1f390215b482%22%7d) |
| Jayant Gupta | Y |
| Brad Schlintz | Y |
| Heidi Myer | Y |
| Craig Smith | Y |
| Team 2 | John Pan | Jordan Jensen | Y | [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzIzMTFlODgtZWJlNy00ZDJmLWEwMjEtMTdlZDc5NTIxZDJi%40thread.v2/0?context=%7b%22Tid%22%3a%2272f988bf-86f1-41af-91ab-2d7cd011db47%22%2c%22Oid%22%3a%2211140cf5-196a-4727-8fbc-1f390215b482%22%7d) |
| Eric Nelson (CE) | Y |
| Joe Giarratano | Y |
| Jeff LeBlanc | Y |
| Andrew Ross | Y |
| Team 3 | Erin Spencer | Scott Murdock | Y | [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2M5MjllNjktOTk3Zi00Y2FhLWE1NzUtMWVjMmMyYjMyYjRm%40thread.v2/0?context=%7b%22Tid%22%3a%2272f988bf-86f1-41af-91ab-2d7cd011db47%22%2c%22Oid%22%3a%2211140cf5-196a-4727-8fbc-1f390215b482%22%7d) |
| Ismaen Aboubakare | Y |
| Raquel Contreras | Y |
| Seth Brandes (CE) | Y |
| Tony Annoreno | Y |
| Team 4 | Shelly Avery | Aaron Porzondek | Y | [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZWY3NmI4MWQtMTY1NS00NjU2LWE1NzMtYTY5YmRmYzhlMjYw%40thread.v2/0?context=%7b%22Tid%22%3a%2272f988bf-86f1-41af-91ab-2d7cd011db47%22%2c%22Oid%22%3a%2211140cf5-196a-4727-8fbc-1f390215b482%22%7d) |
| Maria Kurian | Y |
| Sarah Doerge | Y |
| Joshua Thompson | Y |
| Andy Morris | Y |
| Team 5 | Matt Hansen | Julia Davis | Y | [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDk3N2NkOTktYzMyZC00ZTJjLTk5M2MtODgxYzUzNDJkNGFh%40thread.v2/0?context=%7b%22Tid%22%3a%2272f988bf-86f1-41af-91ab-2d7cd011db47%22%2c%22Oid%22%3a%2211140cf5-196a-4727-8fbc-1f390215b482%22%7d) |
| Joe Johnson | Y |
| Michael Iriye | Y |
| Melvin Douglas | Y |
| Carl McDaniel | Y |
| Erica Gorman | Y |
| Team 6 | Guru Bandiatmakur | Ethan Rodriguez | Y | [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjY5Njg2OTUtZjY0NC00OTA0LWJiZDUtMGY3YmYzZWYzMWQ4%40thread.v2/0?context=%7b%22Tid%22%3a%2272f988bf-86f1-41af-91ab-2d7cd011db47%22%2c%22Oid%22%3a%2211140cf5-196a-4727-8fbc-1f390215b482%22%7d) |
| Brenda Fix | Y |
| Linda Weldon | Y |
| Sara McDonald | Y |
| Annita McDonald | Y |
| Team 7 | Daniel Kim | Rose Ellen May | N | [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGEwNGNjZGEtNWRhMy00OTA0LWI2NGEtNWZkYjljNzljZTdm%40thread.v2/0?context=%7b%22Tid%22%3a%2272f988bf-86f1-41af-91ab-2d7cd011db47%22%2c%22Oid%22%3a%2211140cf5-196a-4727-8fbc-1f390215b482%22%7d) |
| Jonathan Wynn | Y |
| Phyllis Windham | Y |
| Sukanta Majumdar | Y |
| Tom Ferguson | Y |